



**CO Young Farmers Educational Association
CYFEA Board of Directors Meeting
6:00pm April 12, 2018
All About the Smoke Restaurant, Fort Morgan**

MINUTES

In Attendance: Dave Lieber, Danica Farnik, Brad Riemenschneider, Mark Sponsler, Jacqui Larson, Darrell Johnston, and Kelly Huenink. Dale McCall and Julie McCaleb joined via phone.

Guest: Karl Kembel

Absent: Naomi Berg, Kellie Enns, and Mike Womochil.

Call to Order: The April 2018 CYFEA Board of Directors meeting was called to order at 6:53pm (after a light supper), by CYFEA Secretary Dave Lieber, in the absence of Chairman, Dale McCall.

Approval of the March 2018 Minutes: A motion was made by Brad Riemenschneider to approve the Board meeting Minutes March 8, 2018 with a second provided by Jacqui Larson. The motion was voted on and passed unanimously.

CYFEF Report: Brad Riemenschneider, CYFEA Foundation Representative, provided the group an update on the CYFE Foundation's "50 Years and 50 Reasons" fund raising effort. Their letter that will explain the program and contribution opportunity, is still being worked on by Randy Schwalm with input and help from Jack Anan. They want to include some kind of a pledge card, which offers several ways to make the annual payment. Jack has a mailing address database for at least 500 past CYFEA members. As previously reported, the goal is to have 250 previous and current members pledge \$250 each year for the next five years. More details will be provided after their contribution request letter is finalized. It was discussed about whether to put this letter and pledge information on the CYFEA website.

Brad then said that the Foundation's "Roles and Responsibilities" document, that had been edited by Sharon Pattee and distributed to the group, will be approved by the Foundation Board of Director's at their next scheduled meeting.

CYFEA Executive Team Report: Newly elected Executive Team Chairperson, Jacqui Larson, reiterated to the Board of Directors present that due to personal issues, Naomi Berg needed to resign as Chair of the E-Team Chair. Naomi will remain as the Front Range Chapter's representative. It was mentioned that there should be a "reporter" elected among the E-Team members. Jacqui also spoke to the Executive Team's Roles and Responsibilities document, which she had prepared and reviewed with the group.

Jacqui then provided a brief report on the CYFEA Academic Scholarship evaluations that she had received from Sharon a few weeks back. The E-Team representatives and the CYFEA's Executive Director are in the process (or already have) reviewed the applications and will vote on each with the criteria provided. It was still to be determined on where and when to make the award presentations. Not all of the applicants are directly involved in an FFA program, so presenting at the 2018 CO FFA Convention may or may not be appropriate for all of the winners. Jacqui said that she and Sharon will put together a plan and then let the BOD and membership know.

One of Jacqui's goals for the Team is to review and update the CYFEA Academic Scholarship program for next year, in the following areas: scholastic criteria, number of awards given out, and dollar amounts awarded.

At this point, both Jacqui and Kelly Huenink suggested the idea that instead of giving out monetary scholarship awards, perhaps the CYFEA should give a monetary award to several of the colleges directly, for them to distribute to a deserving student that is enrolled in their Ag program. Both Kelly and Jacqui felt that it may be better exposure for the CYFEA, given that the Association and the E-Team would be invited to the college's academic award banquets, etc. Most of the members present like this idea, and asked that more discussion be had and a decision accordingly should be made within the next several months' time.

Sharon asked Jacqui to encourage her Team to send out announcements on their individual Chapter events, so that she and other Board members have the opportunity to attend.

Executive Director's Report: Sharon Pattee presented March 31, 2018 CYFEA financial statements to the Board and reported that these statements reflected all of the 2018 State Institute's expenses and income recorded. She briefly went through some of the line items that had had activity to them and then asked for acceptance of the documents. Brad Riemenschneider made the motion to approve the March 2018 CYFEA financial statements as presented, with Darrell Johnston providing a second to that motion. There was a vote and the motion passed unanimously.

Sharon then presented the new 2018 – 2019 CYFEA Budget that she was asked to revised at the joint meeting of the CYFEA, CYFEF, and the Executive Team on March 26th. The Board members present reviewed the budget document given out and it was determined that the CYFEA Finance Committee should look it over and make a recommendation by the May 10, 2018 CYFEA Board of Director's meeting. This can be accomplished via a conference call within the next two weeks.

The next CYFEA newsletter is being planned for May 2018. Sharon had sent out a request for articles to the Chapters and also asked Dale, Randy, and Jacqui to submit something to be added to the newsletter. She asked the group about her idea of doing an "Advisor" spotlight article in each publication, and the idea was well received. Danica Farnik was asked to write the first submission of this kind. The last issue with regard to the CYFEA newsletter discussed by the Board was that of advertising. Sharon had researched and prepared an ad menu with up-to-date pricing options, which was reviewed by the group. It was discussed on how best to move forward with contacting previous ag business advertisers with a letter or in-person contact. Sharon was asked to draft a letter that would be sent out with the advertising price menu by the May 2018 BOD meeting. As a start, this letter would be sent out to all of the current businesses that had placed an ad with the CYFEA in 2017.

Sharon asked for Board approval with the Errors & Omission and General Liability insurance quote from Erich Ehrlich or Tim Anderson, given both bids were very similar in detail and cost. Dale McCall made the motion to give the contract to Erich Ehrlich, with Brad Riemenscheider providing the second. A vote was taken and the motion passed unanimously.

Lastly, Sharon asked about the CYFEA's past involvement with the annual CO FFA Convention, with this year's event happening in Pueblo on June 5th and 6th. Not everyone was clear on this, other than stating that the CYFEA has attended, presented some awards (scholarships), and often had an exhibit/booth. Kelly Huenink

suggested that asking the FFA for volunteer opportunities at the upcoming convention, due to the state of the CYFEA exhibit and finances. Another suggestion from the group was to see about the CYFEA specifically sponsoring some meal event during the Convention. It was moved by Dale McCall that the CYFEA would sponsor a meal for the Ag Teachers during the FFA Convention. Brad Riemenshneider made a second to that motion, and a vote was taken and then passed unanimously. Sharon said that she would follow up with Kenton Ochsner about what opportunities might be available and then report back to the CYFEA Board and the E-Team.

CYFEA Chairman's Report: CYFEA Board Chairman, Dale McCall, was unable to attend the meeting, but join the group later via telephone. Dale suggested that a teleconference be scheduled in order to review the 2018 CYFEA Budget with the Finance Committee members. Also, Dale voiced his concern about ways to grown the CYFEA membership and engage the Chapters.

With regard to an update on possible Tractor Auction for the 2019 State Institute, Darrell Johnston said that he had contacted Steve Schulte, who had committed to provide something, but details were yet to be worked out. He said that he'd give some updates on this program when he had them.

Dale then moved to the CYFEA Board elections, stating once again that he would prefer to not serve as Chairman moving forward, due to his current work load. Dave Lieber asked for nominations for the position of CYFEA Chairman. Brad Riemenschneider nominated Mark Sponsler to serve as the next CYFEA Chairman. Mark thanked Brad for his vote of confidence, but graciously declined that nomination due to his work load and travel schedule. Mark then nominated Dave Lieber for the Chair position. No other nominations were made and the nominations ceased. Darrell Johnston made the motion to elect Dave Lieber as the next CYFEA Board Chairman, with Brad providing a second. A vote was taken and the motion to elect Dave Lieber as Chairman passed unanimously.

Dale then asked for nominations for the position of CYFEA Board Vice-Chairman. Brad Riemenschneider nominated Darrell Johnston for the position of CYFEA Vice-Chair. Nominations ceased. Dale McCall made the motion to elect Darrell Johnston as CYFEA Board Vice-Chair, with Julie McCaleb providing a second to that motion. A vote was taken and passed unanimously, making Darrell Johnston the new CYFEA Board Vice-Chair.

The same procedure was followed for the CYFEA Board Secretary and Treasurer positions. Julie McCaleb was voted in as CYFEA's new Board Secretary and Jacqui Larson was voted in as the new CYFEA Board Treasurer.

CYFEA Action Items: There were no other items to approve.

Adjournment: The next meeting of the CYFEA will be planned for May 10, 2018, at 6:00pm, to be held at Aims Community College in Fort Lupton. Darrell Johnston made the motion to adjourn the meeting with Brad Riemenschneider providing the second. With a unanimous vote, the April 2018 CYFEA Board of Directors meeting was adjourned at 8:38pm.

Respectfully submitted,

Sharon Pattee, CYFEA Executive Director