



COLORADO YOUNG FARMERS EDUCATIONAL ASSOCIATION

CONSTITUTION

ARTICLE I. Name

Section A: The name of this organization shall be the Colorado Young Farmers Educational Association (CYFEA).

ARTICLE II. Purpose

Section A: This association is formed exclusively for educational purposes, including leadership, community service, advocacy, recognition, and recreation, involving anyone who has an interest in the broad field of agriculture.

ARTICLE III. Governance

Section A: The Colorado Young Farmers Educational Association shall be governed by a Board of Directors comprised of the following voting and non-voting (ex-officio) members:

- ~~Three~~Two CYFEA Members - selected by the voting delegates, from at least three CYFEA Chapters in good standing, at the State Institute
- ~~The~~ CYFEA Executive Team Chair - selected by the CYFEA Executive Team Members
- ~~One Vision Committee Member~~ selected by the Vision Committee
- Two Industry Representatives - recommended by the Executive Director and approved by the Board of Directors
- One Colorado Young Farmer Foundation Member - selected by the CO Young Farmers Educational Foundation

Non-Voting (Ex-Officio) Members - invited by the CYFEA Executive Director selected by respective organizations/groups and approved by the Board of Directors

- One Secondary Ag Educator~~Teacher~~

- One Postsecondary Ag ~~Educator~~Teacher
- One State Ag Education Staff Member
- One CSU Ag Education Staff Member
- ~~Two Vision Committee Members~~

A quorum shall consist of a minimum of 50% of the voting members. All board members shall serve a three-year term. The initial Board of Directors will establish staggered three-year terms for all voting members. Non-voting members will serve a three- year term and will be appointed by their organization.

~~-~~Voting Board members are eligible to serve a maximum of two three-year terms, except that initial board members may serve two three-year terms in addition to their initial term. A voting board member may serve an additional term after sitting out for a period of one year.

Section B: The Colorado Young Farmers Educational Association shall be composed of local Young Farmer chapters that are organized under the framework of the State Young Farmers Educational Association.

Section C: The Executive Director of the Colorado Young Farmers Educational Association shall be appointed, supervised, and evaluated by the CYFEA Board of Directors.

Section D: The fiscal year for the association shall be from State Institute to State Institute.

ARTICLE IV. Membership

Section A: The individual membership of this association shall be of four kinds:

(1) Life (2) Active (3) Honorary (4) Associate

Section B: Life Membership - An individual that is an active, honorary, or associate member is eligible for Life Membership.

Section C: Active Membership - An individual actively engaged in farming or other agricultural-related occupation or an active member of a local chapter, shall be entitled to become an active member of the State Association.

Section D: Honorary Membership - An individual who has made an outstanding contribution to the Young Farmers Educational Association and to the general improvement of the agricultural industry may be elected to honorary membership.

Section E: Association Membership - An individual who wishes to affiliate with the association.

ARTICLE V. State Executive Team

Section A: The State Executive Team shall be the president or designee from each local chapter that is in good standing with the sState Association. The CYFEA Executive Team members shall be selected by their local chapters and may serve multiple years as determined by the local chapter.

Section B: The CYFEA Executive Team shall report to the Executive Director.

The CYFEAState Executive Team may elect officers and are encouraged to develop an annual plan of action to guide their activities.

The CYFEAState Executive Team shall select their elected Chairman ~~President~~ or one of their members to serve on the Board of Directors.

Section C: Meetings of the CYFEA ~~State~~ Executive Team may be called, as needed by their elected Chairman ~~President~~ or the CYFEA Executive Director.

ARTICLE VI. Annual Institute

Section A: An annual institute will be held. Each official chapter may be represented by two official voting delegates. The Annual Institute shall be planned and conducted by the Executive Team and Executive Director and/or Host Chapter, and supported by the Board of Directors.

ARTICLE VII. Awards

Section A: Selected members of the Colorado Young Farmers Educational Association shall be eligible for awards that are presented by the Association.

ARTICLE VIII. Dues

Section A: Annual state dues for active membership shall be paid by the end of the Association fiscal year, with the amount set by the Board of Directors in consultation with the Executive Team and approved by the delegates each year at the annual State Institute.

ARTICLE IX. Emblem

Section A: The official emblem shall include a farmstead representing a career in agriculture, an open book symbolizing the continued need for education and a road representing the state organization as the connecting link between agriculture education. The emblem shall also include the words "Colorado Young Farmers Educational Association."

ARTICLE X. Amendments

- Section A: A proposed amendment to the Colorado Young Farmers Education Association constitution and by-laws shall be made in writing by an active member, local chapter in good standing, or members of the Board of Directors or Executive Team. The proposed amendment will be submitted for a vote of the delegates at the next State Institute. Amendments must be submitted to the Board of Directors and Executive Team at least 30 days prior to the State Institute to be considered.
- Section B: Amendments may be adopted by a two-thirds vote of the official delegates present.

ARTICLE XI. Dissolution

- Section A: In the event of dissolution assets of the association shall be turned over to the Colorado Young Farmers Education Foundation, Inc., to be utilized for charitable or educational purposes.
- If that organization is unable or unwilling to accept the assets at the time of dissolution, the assets shall otherwise be utilized exclusively for charitable or educational purposes as determined by the Board of Directors at the time of dissolution.

BYLAWS

ARTICLE I. Duties of the Board of Directors

- Section A: **Chairperson**
- It shall be the duty of the chairperson to preside at all meetings of the CYFEA Board of Directors. He/she may appoint committees and may serve as an ex-officio member of all committees.
- Section B: **Vice-Chairperson**
- It shall be the duty of the Vice-Chairperson to assist in directing the work of the Board of Directors, coordinate all board committees, and preside over meetings in the absence of the chairperson.
- Section C: **Secretary**
- It shall be the duty of the Secretary to keep minutes of the meetings of the Board of Directors, carry on all correspondence of the Association and fulfill such other duties as usually pertain to the office of secretary.

Section D: **Treasurer**

The Treasurer shall keep an accurate record of all financial transactions and report regularly to the Board of Directors and the Executive Director.

Section E. **Executive Director**

The Executive Director of the Colorado Young Farmers Educational Association shall serve as an ex-officio member of the Board of Directors and all other committees, shall perform duties prescribed by the Chair and the Board of Directors, shall coordinate the work of the Executive Team from year to year and oversee arrangements for the annual State Institute as prescribed by the Board of Directors.

The Executive Director shall serve as an ex-officio member of the Executive Team. Duties shall be to advise the Executive Team members and other committees on matters of policy regarding the welfare of the Association: see that all legal matters of the Association are in order, and shall be responsible for maintaining all permanent records of minutes, financial records, and other matters pertaining to the Colorado Young Farmers Educational Association. The Executive Director shall represent the organization with the national affiliate, NYFEA.

ARTICLE II. CYFEA Association

- Section A: The ~~Chairman~~President of the Executive Team shall appoint such committees as are necessary to carry on the work of the Association. All appointed committee members must be members of the Association and in good standing.
- Section B: An auditing committee shall be appointed by the CYFEA Chair of the Executive Team, annually. The committee shall be one member from each dues paying chapter. The committee shall examine the financial records and report findings to the delegates at the annual institute.
- Section C: A newly formed or revived chapter, who has not yet paid dues, may have one delegate at the State Institute upon approval of the Executive Team.

ARTICLE III. Procedures

Section A: Local Chapters

Local chapters of the Colorado Young Farmers Educational Association shall apply to the State Association Board of Directors and Executive Team for affiliation with the State Association. At least two local officers must sign such a request. A local chapter must have at least five members who are actively participating in chapter activities to be eligible for affiliation. The local chapter shall provide the State Association with the following: (a) a list of active members and their addresses, and (b) a list of local officers (c) an advisor name of the local chapter.

The Executive Team and Board of Directors must approve affiliation of a new chapter. The Board of Directors, Executive Director, Executive Team Members, and Subject Committee Chairs shall be available to support the local chapters in the development of their constitution and by-laws and other operating procedures. The Board of Directors in consultation with the Executive Team has the right to suspend the affiliation of any chapter upon evidence that the chapter does not meet the requirements of a chapter in good standing.

NOTE: Subject Committees, are those designated in the Vision plan adopted by the delegates.