



**CO Young Farmers Educational Association
Transitional Board of Directors Meeting
6:00pm January 11, 2018
Aims Community College, Fort Lupton**

MINUTES

In Attendance: Dale McCall, Dave Lieber, Jacqui Larson, Darrell Johnston, Naomi Berg, Mark Sponsler, Julie McCaleb, Kelly Huenink, and Sharon Pattee. Brad Riemenschneider joined via phone.

Guest: Brandon Johnston with the Front Range Chapter

Absent: Kellie Enns, Mike Womochil, and Matt Sinclair

Call to Order: The January 2018 CYFEA Transitional Board of Directors meeting was called to order at 6:09pm, by CYFEA Chairman, Dale McCall.

Approval of the December 2017 Minutes: A motion was made by Julie McCaleb to approve the Board meeting Minutes for December 14, 2017, with a second provided by Jacqui Larson. The motion was voted on and passed unanimously.

Executive Team Report: Naomi Berg, President of the Executive Team, reported that the Executive Team met in Platteville on January 2nd, and Sharon Pattee was able to attend. The group discussed the upcoming 2018 State Institute at the end of the month, along with the different parts of that meeting, especially the details of the Business Session. It was decided that Shelly Carlson would report for the Audit Committee on the 2017 Financial Statement review and Tyrell Williams would give at least one of the invocations. Jacqui Larson was asked to take the Minutes of both of the Business Sessions. Naomi stressed her desire to have the Executive Team very present and involved in as many aspects of the State Institute as possible.

The discussion then moved to the last minute details of the State Institute. Naomi went through her draft program for the entire meeting, starting on Thursday afternoon at the 2018 CO Farm Show, in Greeley, and then moving to the SI events at the Omni Hotel, in Broomfield. She asked Dale McCall to play a large part during both Business Sessions on Friday and Saturday mornings. Dale wanted to make sure that there was discussion on the CYFEA 2017 Constitution and Bylaws during the Friday Business Session and said that he be happy to facilitate that dialogue.

Also reviewed were the Breakout Sessions, Trade Show, Silent Auction, Photo Contest, Thursday night's Welcome Social, the Coors Brewery Tour and the evening's Roaring 20's Theme Party. Saturday's events also included the Leadership Luncheon as well as the Banquet Dinner. Naomi asked Sharon to contact Westprint, Inc. to see if they would "sponsor" the Photo Contest awards again. Brad Riemenschneider was asked to serve on the Audit Committee, as the representative for the CYFEA Board.

Both Sharon and Naomi explained their concern about the low registration numbers to date. The group discussed the idea of not increasing the 2018 SI registration fee after January 12th, keeping it at \$150 right up to the time of the Institute. Julie McCaleb made the motion in that regard, with Darrell Johnston providing a second. A vote was taken on the motion and passed unanimously.

CYFEF Report: Brad Riemenschneider, the CYFEA Board representative for the Foundation, reported via telephone that most of the members of the CYFE Foundation Board of Directors were planning to attend the State Institute. He then mentioned that there had not been a lot of progress made on securing sponsorship monies, but that he had just recently received word from Perry Brothers Seed that they would be donating \$300 to the State Institute event.

At this point, Naomi and Sharon reported on the 2018 Sponsorship pledges that they knew of to date. They were as follows: Rocky Mountain Farmers Union, 21st Century Equipment, 4Rivers Equipment Company, CO Beef Council, Colorado Corn, Quality Well & Pump, the CO Farm Show, Schaeffer Oil, Williams Natural Beef, American AgCredit, Gordon Insurance and Gordon Real Estate Group. There were some others that they were in the process of working on. Brad concluded by saying that he would update Naomi and Sharon with any additional sponsorship funding that the Foundation was able to secure.

Executive Director's Report: Sharon Pattee presented the December 31, 2017 CYFEA financial statements to the Board of Directors. She reminded the Board that these were the end of year reports that would be presented to the Audit Committee during the State Institute, and asked for any questions in that regard. There was some discussion and then Darrell Johnston made the motion to accept the financial statements as presented, and Naomi Berg so moved. The Board voted and unanimously accepted the December 31, 2017 financial statements as presented.

Sharon then reported that the Winter issue of the CYFEA newsletter had been sent out and was also available for downloading on the CYFEA website. About 110 hard copies had been mailed out to various sponsors and Ag related business supporters. She then updated the group on the details of "CO Ag Education Day" at the 2018 CO Farm Show, on Thursday January 25th. CYFEA was putting on three presentations: Annie Project introduction and lesson (Kelly Huenink), two CYFEA Call-to-Action modules (Kellie Enns and Mike Martin), and a Farm Safety presentation highlighting First Responder suggestion in the event of a farm accident (Mike Gavin). Brandon Johnston was asked if he would set up the CYFEA booth on the day before the Farm Show started, which he agreed to do.

Sharon then briefly touched on a few item updates that she had concerning the State Institute, with regard to meals, sponsorship information, etc. She also asked if the Board would approve her attending the Governor's Forum on Agriculture and the FFA Hall of Fame Banquet, February 20 -21, in Denver. Julie McCaleb made the motion to approved Sharon's request to attending the Governor's Ag Forum, with Mark Sponsler providing the second. The motion passed unanimously. Sharon thanked the Board and stated that she would not need lodging for this event. She then reported that she was only at about 25% of her allotted \$5000 budget for travel and expenses, although she was about 40% into her contract.

CYFEA Chairman's Report: Dale McCall reiterated that the Constitution and Bylaws should be reviewed during the Friday Business Meeting at the upcoming State Institute. At this time, there was discussion on whether the CYFEA Board members should have to pay the SI registration fee. Sharon felt that with the amount of volunteer time that the Board members donated to the CYFEA that their registration fees should be waived. Mark Sponsler made the motion that if a Board member wanted to pay the registration fee they could, but otherwise it would be waived for 2018. Naomi seconded that motion, and it was voted on and passed unanimously.

Dale then brought up some concerns that he had about the 2018 State Institute contract with the Omni Interlocken Hotel and the CYFEA. Those concerns were mainly over the room count that was in place and whether we were going to be able to meet that contractual requirement and the financial impact if that number wasn't reached. He stated that any future contracts, signed by the CYFEA Executive Director would need to be approved by the CYFEA Board of Directors, not the Institute's hosting Chapter.

Lastly, Dale suggested that Ben Rainbolt be asked to serve as Parliamentarian during both of the Institute's Business Meetings.

CYFEA Action Items: There were no other items to approve.

Adjournment: The next meeting of the CYFEA will be planned for February 8, 2018, at 6:00pm, to be held at Aims Community College in Fort Lupton. Julie McCaleb made the motion to adjourn the meeting, with Mark Sponsler providing the second. With a unanimous vote, the January 2018 CYFEA Board of Directors meeting was adjourned at 8:36pm.

Respectfully submitted,

Dave Lieber, CYFEA Board Secretary

Sharon Pattee, CYFEA Executive Director